

MEMORANDUM FOR THE FILE

Subj: JUSTIFICATION FOR USE OF OTHER THAN FULL AND OPEN COMPETITION
FOR AN ACQUISITION UNDER THE SIMPLIFIED ACQUISITION THRESHOLD

I. BACKGROUND:

1. FAR 13.106-1(b)(1)(i) states for purchases not exceeding the simplified acquisition threshold, Contracting Officers may solicit from one source if the Contracting Officer determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization).
2. As required by FAR 13.106-3(b)(i), this memorandum explains the absence of competition for this acquisition, as only one source will be solicited for this requirement (or for a portion of the requirement) and the requirement (or portion of the requirement to be sole-sourced) is not expected to exceed the simplified acquisition threshold.

II. DESCRIPTION OF ITEM OR SERVICE:

The product is a module that tracks the call volumes of trunks aboard the installation. The services provided will be the integration of software upgrade to bring the module on line.

III. THE DETERMINATION FOR USE OF OTHER THAN FULL AND OPEN COMPETITION IS
BASED ON THE FOLLOWING (select all that apply):

A. ☐ ONLY ONE RESPONSIBLE SOURCE (select all that apply):

1. ☐ RESTRICTIVE RIGHTS. The source has established proprietary rights, limited rights in data, patent rights, copyrights or secret processes in the item or service required.
2. ☐ EXCLUSIVE LICENSING AGREEMENTS. The item or service is only available from the Original Equipment Manufacturer (OEM), or there is only one authorized distributor or technical representative for the OEM.
3. ☐ OTHER REASONS.

B. ☒ BRAND NAME

Item required must be a brand name, product, or feature of a product, particular to one manufacturer.

The plotters that are being purchased are a replacement to the previous ones. These have been previously screened and approved by the Marine Corps Information Technology Department, and the Information Assurance Program Manager(IAM). These can't be replaced for another brand or model. The brand is HP and the model is a Z6800 60". If this specific model is not procured the IA waiver for the device on the network will be void and the plotter will not be usable on the network.

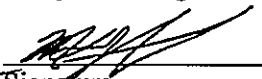
C. ☐ URGENT AND COMPELLING. The supplies or services are of such unusual and compelling urgency that the Government would be seriously injured unless the agency is

permitted to limit the number of sources from which it solicits bids or proposals. Urgent requirements are supplies or services that will result in a work stoppage, or are mission critical and the routine processing time would result in injury to the Government. The determination that the procurement for the above item/service is an urgent and compelling requirement is based on the following:

1. Date on which the requirement was first identified:
2. Required delivery date/period of performance:
3. Explanation of why delivery/commencement of services by the date mentioned above is required: *Explain the impact to the mission if the date above is not met, any special circumstances or conditions that exist which validate the requirement as "urgent," estimated production lead time for the item, etc.*
4. *If appropriate, include any additional pertinent information.*

V. CERTIFICATIONS:


- A. **Technical / Requirements Certification:** I certify that the facts and representation under my cognizance which are included in this justification are complete and accurate to the best of my knowledge and belief.


Signature

Michael Gingles 253-5999
Name (Printed) / Phone #

10 February 2016
Date

- B. **Contracting Officer Certification:** I certify that this justification is accurate and complete to the best of my knowledge and belief.

LINDA J. BROWN 
Signature Name (Printed) / Phone #

18 Feb 16
Date